

Name of the college : Kalyani Government Engineering College (102)
(For MARKSHEET)

To
The Controller of Examinations
Maulana Abul Kalam Azad University of Technology
BF 142, Sector 1, Salt Lake City, Kolkata
West Bengal 700064

Subject: Request to publish corrected mark sheet.

Respected Sir,

I am a student of Kalyani Government Engineering College and I am requesting you to publish my corrected marksheet as per details given below:

Name:	
Department :	
Registration number :	
Current semester of study :	
Whether a lateral student : (YES/NO)	
Mention what happened for which corrected marksheet is required, i.e., details of supplementary exam appeared / applied for review /correction etc. mentioning the semester and subject.	
Corrected marksheet(s) of which semester(s) is(are) required ?	1. 2.
Mail address (in CAPITAL)	
Phone No	
Documents attached	1. Photocopy of registration certificate 2. 3. 4.

Thank you,

(Signature of the student)

Date of application:

(Signature of Principal / Examination Incharge with office seal)