

Kalyani Government Engineering College

Kalyani, Nadia-741235

Notice

17.06.2024

A meeting of the IQAC of Kalyani Govt. Engg. College will be held on 18-June-24, Tuesday at 08:30 PM in online mode (Google Meet). Presence of all members of IQAC is solicited. The notice containing the agenda of the meeting is enclosed herewith. You are therefore requested to kindly make it convenient to attend the meeting.

Please find attached the minutes of the last IQAC meeting.

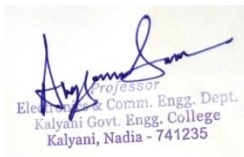
Link of the meeting: <https://meet.google.com/gpx-nkbf-wcn>

Agenda:

1. Welcome by the Chairman
2. Confirmation of the minutes of the last IQAC meeting held
3. Discussion about the progress of the policies adopted in the past IQAC meetings
4. Monitoring of the transparency of the grievance redressal issues related to internal/ external assessment
5. Evaluation of the attainments of program outcomes and course outcomes
6. To review the preparation of upcoming NAAC Visit
7. Any other item with the permission of Chairman

Thanking you

Prof. (Dr.) Angsuman Sarkar
Co-ordinator, IQAC, Kalyani Govt. Engg. College



Professor
Electrical & Comm. Engg. Dept.
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Kalyani, Nadia - 741235

Prof. Angsuman Sarkar

Coordinator, IQAC Cell, KGEC

Internal Quality Assurance Cell (IQAC)
Kalyani Government Engineering College

Minutes of the 6th meeting of the IQAC held on 18-06-2024

Mode: Online (Google Meet)

Date: 18.06.2024

Time: 03:00 pm

Members Present:

1. Dr. Sourabh Kumar Das, Principal	Chairman
2. Prof. Santanu Das, Professor, ME	Member
3. Prof. Sukla Basu, Professor, ECE	Member
4. Prof. Malabika Sengupta, Professor, IT	Member
5. Dr. Koushik Dasgupta Asst. Professor, CSE	Member
6. Prof. Shib Shankar Saha, Professor, EE	Member
7. Dr. Tridibesh Das, Associate Professor, ME	Member
8. Dr. Indrajit Bhattacharya, Asst. Professor, MCA	Member
9. Dr. Sibtosha Banerjee, Vivekannada MahaVidyalaya	Member
10. Dr. Partha Sarathi Banerjee, HOD, II	Member
11. Dr. Tridibesh Das, Asso. Prof., ME	Member
12. Mr. Shubhprakash Nandi, CEO, ISUB Soft.	Member
13. Dr. Manash Chanda, Asst. Prof., MSIT	Member
14. Prof. Angsuman Sarkar, Professor, ECE	Coordinator

Agenda: Welcome by the Chairman

The chairman welcomed all the members and expresses his thanks to all members for their necessary cooperation and support for proper functioning of the IQAC.

Agenda: Discussion about the progress of the policies adopted in the past IQAC meetings

Minutes of the Meeting held on March 28, 2024 that was circulated duly after the respective meeting was read out by the Coordinator, IQAC and the same was accepted by the members unanimously. Following are the action taken report on the resolutions made.

Action Taken Report on the Resolutions Taken in the Last IQAC Meeting held on 28-March-2024

- i) The departmental HODs were informed to conduct departmental level meeting to discuss about evaluation of Attainment, CO-PO and marks related grievances.
- ii) NSS KGEC unit have organized a Yoga Camp recently order to enhance the life skill development activities of the students.
- iii) As per recommendation of IQAC, the Gender Audit Committee has organized a Karate training program for girl's students to enhance their self-defence capacity
- iv) As per recommendation of IQAC, the NSS KGEC unit to display banners/posters showing anti-ragging and no discrimination policies throughout the campus.
- v) As per recommendation of IQAC, an energy and green audit has been performed as a part of institutional environment and energy saving promotion and sustainability activities.
- vi) As per recommendation of IQAC, an active Alumni website has been developed (<https://www.alumni.kgec.edu.in/>) to nurture the alumnus of this college to facilitate them to contribute significantly to the development of the institution through financial and non-financial means

Agenda: To review the preparation of upcoming NAAC Visit

Discussion: Dr. Sibtosha Banerjee urged about the need for a board showing all fire extinguishing systems in the college. Prof. J K Mandal urged for the requirement of billboard advertising various redressal issues and the name of the contact persons on the same. Prof. Mandal and Dr. Manash Chanda also discussed about the need for the display of the USP and best practices of the college. IQAC coordinator presented the timelines and plan for NAAC document submission.

Resolution: Following resolutions were taken in the meeting through the discussion of members of the IQAC.

- a) Resolved that the health of the fire extinguishing systems needs to be checked, and some board will be prepared to display its location.
- b) The various grievance redressal issues and the contact of the of the corresponding committees will be displayed in different areas of the college.
- c) The USP and best practices adopted by the college will be displayed in different areas of the college.

As no other issue was pending for discussion the meeting ended at 9:05 PM with a vote of thanks.

[Dr. Sourabh Kumar Das]
Principal
Chairman, IQAC KGEC

Dr. Sourabh Kumar Das
Principal
Kalyani Govt. Engineering College
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Prof. Angsuman Sarkar
Coordinator, IQAC KGEC

