

Kalyani Government Engineering College

Kalyani, Nadia-741235

Notice

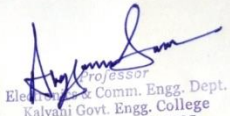
25.03.2024

This is to inform all concerned that a meeting of the Internal Quality Assurance Cell (IQAC) is here by convened, on March 28, 2024, Thursday, at 08:30 PM using online mode (Google Meet) to discuss on the following matter. All the members are requested to be present in the aforesaid meeting to share their valuable suggestions.

Link of the Google Meet: <https://meet.google.com/eng-bcie-eqn>

Agenda:

1. Welcome by the Chairman
2. Discussion about the progress of the policies adopted in the past IQAC meetings
3. Discussion about Validation of Lesson Plan and marks related grievances
4. Any other item with the permission of Chairman



Professor  
Electrical & Comm. Engg. Dept.  
Kalyani Govt. Engg. College  
Kalyani, Nadia - 741235

Prof. Angsuman Sarkar

Coordinator, IQAC Cell, KGEC

Internal Quality Assurance Cell (IQAC)  
Kalyani Government Engineering College

Minutes of the meeting of the IQAC held on 28-03-2024

Mode: Online (Google Meet)

Date: 28.03.2024

Time: 08:30 pm

Members Present:

1. Dr. Sourabh Kumar Das, Principal	Chairman
2. Prof. Sukla Basu, Professor, ECE	Member
3. Prof. Malabika Sengupta, Professor, IT	Member
4. Prof. Shib Shankar Saha, Professor, EE	Member
5. Dr. Tridibesh Das, Associate Professor, ME	Member
6. Dr. Indrajit Bhattacharya, Asst. Professor, MCA	Member
7. Dr. Surya Sarathi Das, HoD, MCA	Member
8. Dr. J. K. Mondal, Professor, CSE	Member
9. Mr. Shubhprakash Nandi, CEO, ISUB Soft.	Member
10. Dr. Manash Chanda, Asst. Prof., MSIT	Member
11. Dr. Partha Sarathi Banerjee, HoD, IT	Member
12. Prof. Angsuman Sarkar, Professor, ECE	Coordinator

Agenda No. 1: Welcome by the Chairman

The chairman welcomed all the members and expresses his thanks to all members for their necessary cooperation and support for proper functioning of the IQAC.

Agenda No. 2: Discussion about the progress of the policies adopted in the past IQAC meetings

Minutes of the Meeting held on 30.12.2023 that was circulated duly after the respective meeting was read out by the Coordinator, IQAC and the same was accepted by the members unanimously. Following are the action taken report on the resolutions made.

Action Taken Report on the Resolutions Taken in the Last IQAC Meeting held on 30-12-2023

One day Workshop on “NAAC Awareness Programme on Revised Accreditation Framework for Technical Institutions of West Bengal” was held on 23rd March, 2024, Organized by IQAC Cell, Kalyani Government Engineering College in association with IEEE KGEC SBC successfully with a total attendance of 127.

In every lady’s toilet of the college, sanitary vending machines has been installed.

Agenda No. 3: Implementation of Collection of Lesson Plan and marks related grievances

**Discussion:** The need for a preparation of lesson plan with attainment calculation was done. It was decided the attainment calculated will be presented to the departmental committee level meeting first.

After careful scrutiny of the same, the summary from every department will be placed to IQAC members for their observation and authorization of the same.

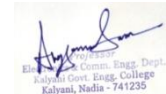
Similarly, any mark related grievances will be placed to the departmental level committee meeting initially. Later, summary can be placed to IQAC for their approval of the same.

As no other issue was pending for discussion the meeting ended at 9:00 PM with a vote of thanks.



[Dr. Sourabh Kumar Das]  
Principal  
Chairman, IQAC KGEC

**Dr. Sourabh Kumar Das**  
Principal  
Kalyani Govt. Engineering College  
Kalyani-741235, Nadia, W.B.



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Coordinator, IQAC KGEC

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