

Government of West Bengal  
Office of the Principal  
Kalyani Government Engineering College  
Kalyani- 741 235, Dist.- Nadia, West Bengal

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No. KGEC/REG/ 2025-26/Doc. Submission/240

Dated: 16.05.2026

**NOTICE**

In continuation to earlier Notification No. **KGEC/REG/Doc. Submission/207**, dated **06.04.2026**, this is to inform all newly admitted students of **B.Tech, B.Tech (L.E.), M.Tech, and MCA** programmes for the **Academic Year 2025-26**, who have successfully completed their **Phase-I and Phase-II registration process** under **MAKAUT** but have **not yet submitted the required hard copies of supporting documents** for the information furnished during the online registration process, that they are hereby directed to submit the registration documents **as per the schedule mentioned below** without fail.

**Follow the schedule below for document submission:**

Program	Date	Time	Venue
B.Tech	<b>21.05.2026 to 22.05.2026</b>	11:30 am to 4 pm	Students' Section , South Block, New Academic Cum Administrative Building, Kalyani Govt. Engineering College
B.Tech (LE)	<b>25.05.2026 and 28.05.2026</b>	11:30 am to 4 pm	
M.Tech	<b>25.05.2026 and 28.05.2026</b>	11:30 am to 4 pm	
MCA	<b>25.05.2026 and 28.05.2026</b>	11:30 am to 4 pm	
<b>Reserved day for all Programs</b>	<b>29.05.2026</b>	11:30 am to 4 pm	

**Documents to be submitted:**

Sl. No	Name of Documents	Sl. No	Name of Documents
1	Duly signed Registration Application Form/ Acknowledgment Slip (generated after Phase-II Registration process)	7	Caste Certificate [for SC/ST/OBC Candidates] (if any)
2	Rank Card of Entrance Examination	8	TFW Certificate (for Candidates admitted under TFW category)
3	Last Allotment Letter (through which Candidates admitted in this college)	9	EWS Certificate (for Candidates admitted under EWS category)
4	Date of Birth Proof (10 <sup>th</sup> Admit/DOB Certificate)	10	PwD Certificate (for Candidates admitted under PwD category)
5	All Academic Mark Sheets/Grade Cards (from 10 <sup>th</sup> /Secondary Examination onwards)	11	Duly Signed Anti-ragging Affidavit (both Candidate's and guardian's copy)
6	Domicile Certificate (as prescribed by WBJEE Board)[Not Mandatory for M.Tech Candidates]	12	Aadhaar Card of Candidates

**N.B.: No further date will be provided** in this regard.

Failure to submit the documents within the stipulated schedule will be treated as the student being **not interested in completing the registration process**, and the college will **not be held liable** for any consequences including **cancellation of MAKAUT registration number** and subsequent **cancellation of studentship** from this college.

**Important Instructions:**

- Ensure all the above-mentioned documents are **self-attested** (except Sl. No. 1 & 11)
- No **Provisional Mark sheet or Grade Card** will be accepted.
- For **OBC-A/OBC-B students** – photocopy of updated (issued on or after **01.04.2025**) **NCL Certificate** is Compulsory along with the Certificate. If the certificate has been issued or revalidated on or after **01.08.2025**, submission of the **NCL certificate** is **not mandatory**.
- **TFW and EWS Certificates** (for candidates admitted under **TFW** and **EWS** categories) must be **issued on or after 01.04.2025**.
- For **PG Candidates, Original Migration Certificate** (for candidates passed out from other Universities)/ **Original Registration Certificate** (for candidates passed from MAKAUT, WB) – must be submitted prior to the submission of registration documents at the Students' Section.
- Late submissions will not be entertained unless prior permission is obtained.

All students are directed to adhere to the schedule and guidelines mentioned above to avoid inconvenience.

Sd/-

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[Prof. (Dr.) Sourabh Kumar Das]  
Principal

Copy forwarded for information and necessary circulation to:

1. The Registrar
2. All Heads of the Departments of ECE, CSE, ME, EE, IT, CA, Physics, Chemistry, Mathematics & Humanities
3. The In-Charge, Students' Section
4. All College Notice Board
5. All Hostel Notice Boards