

Government of West Bengal  
Kalyani Govt. Engineering College Kalyani - 741235; Nadia

Enquiry No. KGEC/Misc./2023-24/ 86

Date: 02.02.2024

To  
All Interested Bidders

Sub : Quotation for Supply of Table, Bench and Mitcase for  
M.Tech. Hostel of the Institute.

Sir,

Sealed Quotations are invited from Bonafide Dealers/Vendors/Contractors for Supply of Table, Bench and Mitcase for M.Tech. Hostel of the institute as per details given below:

Sl. No.	Name of item	Material	Size/Capacity	Quantity
1.	Mitcase – Six compartment ( 6' x 18" x 6'6" (H)	Wood	Large	2
2.	Table – Sal wood frame, lamination top (size : 8' x 3' x 30" (H)	Wood	Large	4
3.	Bench – Sal wood frame. 1" thick solid wood top (size : 8' x 1' x 18" (H)	Wood	Large	8

The quotations should reach the office of the Principal of the college at the latest by 09.02.2024 at 2:30 p. m. Quotation will be opened on 09.02.2024 at 3:00 p.m. in the Conference Room (New Building) of the college.

TERMS&CONDI3IONS

1. Quotations are to be submitted as per the format given below. The lowest cost of materials (i.e. L1 bidder) should be considered on turnkey basis. All rates quoted should be inclusive of all taxes, levies & duties etc. The rates should be quoted both in figures and words. Request for inclusion of any tax/levy at a later stage will not be entertained.
2. Transportations, Packing, Forwarding and Insurance Charges, if any, to be charged should be specifically indicated.
3. Materials & accessories supplied/used should be as per specification and best quality approved by authorized Officer of Kalyani Govt. Engineering College.
4. No advance payment can be made.
5. The work should be completed within 7(seven) days after the date of issuing the work order.
6. Bills in Triplicate should be presented for payment within 15days of completion of work.
7. Order No. is to be noted on Bill.
8. All bills are to be accompanied by Order Copy.

Sd/-  
PRINCIPAL

Enquiry No. KGEC/Misc./2023-24/ 86(6)

Date: 02.02.2024

Copy forwarded for necessary circulation please —

1. The District Magistrate, Nadia, Krishnanagore, Dist.: Nadia, PinCode: 741101.
2. The Sub-Divisional Officer, Kalyani, Nadia.
3. The Executive Officer, Kalyani Municipality, Kalyani, Nadia

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4. The Accounts Officer. Kalyani Govt.Engineering College, Kalyani, Nadia.
5. The Store-keeper, Kalyani Govt. Engineering College, Kalyani,Nadia.
6. Guard file.



PRINCIPAL

**FORMAT OF QUOTATION**

Sl. No.	Description of Goods with specification	Quantity	Rate per Unit in Figures (in Rs.)	Total Amount in figure (in Rs.)	Total Amount in Words (in Rs.)
<b>GRAND TOTAL (in Rs.)</b>					

Full Signature of Bidder with date