

Government of West Bengal  
Office of the Principal  
Kalyani Government Engineering College  
Kalyani- 741 235, Dist.- Nadia, West Bengal

No. KGEC/REG/Doc. Submission/ ~~207~~ 207

Dated: 06.04.2026

**NOTICE**

This is to inform all newly admitted students of **B.Tech, B.Tech (LE), M.Tech, and MCA** programs for the Academic Year 2025-26, who have successfully completed their **Phase I and Phase II registration process** under MAKAUT, that they are now required to submit hard copies of the documents supporting the information provided during the online registration process.

**Follow the schedule below for document submission:**

| Program     | Date                                       | Time             | Venue  |
|-------------|--|------------------|--|
| B.Tech      | 08.04.2026 to 10.04.2026<br>and 13.04.2026 | 11:30 am to 4 pm | Students' Section , South Block,<br>New Academic Cum<br>Administrative Building,<br>Kalyani Govt. Engineering<br>College |
| B.Tech (LE) | 16.04.2026 to 17.04.2026                   | 11:30 am to 4 pm |  |
| M.Tech      | 20.04.2026 to 21.04.2026                   | 11:30 am to 4 pm |  |
| MCA         | 20.04.2026 to 21.04.2026                   | 11:30 am to 4 pm |  |

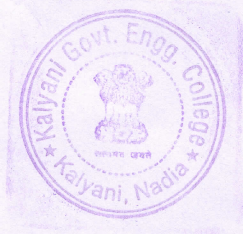
**Documents to be Submitted:**

| Sl. No | Name of Documents   | Sl. No | Name of Documents   |
|--------|---|--------|---|
| 1      | Duly signed Registration Application Form/<br>Acknowledgment Slip (generated after Phase-II Registration process) | 7      | Caste Certificate [for SC/ST/OBC Candidates] (if any)                     |
| 2      | Rank Card of Entrance Examination   | 8      | TFW Certificate (for Candidates admitted under TFW category)              |
| 3      | Last Allotment Letter (through which Candidates admitted in this college)   | 9      | EWS Certificate (for Candidates admitted under EWS category)              |
| 4      | Date of Birth Proof (10 <sup>th</sup> Admit/DOB Certificate)  | 10     | PwD Certificate (for Candidates admitted under PwD category)              |
| 5      | All Academic Mark Sheets/Grade Cards (from 10 <sup>th</sup> /Secondary Examination onwards)                       | 11     | Duly Signed Anti-ragging Affidavit (both Candidate's and guardian's copy) |
| 6      | Domicile Certificate (as prescribed by WBJEE Board)[Not Mandatory for M.Tech Candidates]                          | 12     | Aadhaar Card of Candidates  |

### Important Instructions:

- Ensure all the above-mentioned documents are **self-attested** (except Sl. No. 1 & 11)
- No **Provisional Mark sheet or Grade Card** will be accepted.
- For **OBC-A/OBC-B students** – photocopy of updated (issued on or after **01.04.2025**) **NCL Certificate** is Compulsory along with the Certificate. If the certificate has been issued or revalidated on or after **01.08.2025**, submission of the **NCL certificate** is **not mandatory**.
- **TFW and EWS Certificates** (for candidates admitted under **TFW** and **EWS** categories) must be **issued on or after 01.04.2025**.
- For **PG Candidates, Original Migration Certificate** (for candidates passed out from other Universities)/ **Original Registration Certificate** (for candidates passed from MAKAUT, WB) – must be submitted prior to the submission of registration documents at the Students' Section.
- Late submissions will not be entertained unless prior permission is obtained.

All students are directed to adhere to the schedule and guidelines mentioned above to avoid inconvenience.



*SD*  
6/4/26

[Dr. Sourabh Kumar Das]

Principal

**Prof. (Dr.) Sourabh Kumar Das**  
**Principal**  
**Kalyani Govt. Engineering College**  
**Kalyani-741235, Nadia, W.B.**

Copy to:

1. The Registrar
2. All Heads of the Departments of ECE, CSE, ME, EE, IT, CA, Physics, Chemistry, Mathematics & Humanities
3. The In-Charge, Students' Section
4. All College Notice Board
5. All Hostel Notice Boards