

GOVERNMENT OF WEST BENGAL
KALYANI GOVERNMENT ENGINEERING COLLEGE
KALYANI-741235, NADIA

Enquiry No. KGEC/ Annual Fest /2022-23/157

Dated: 10.03.2023

To
All interested suppliers

Sub: Quotation for preparation of Stage for Celebration of Annual Fest –‘ESPEKTRO 23’.

Sir/Madam,

Sealed quotations are invited from the reputed Decorator / Agency / Supplier for preparation of Stage for Celebration of Annual Fest –‘ESPEKTRO 23’ as per list given below in Annexure-I.

TERMS & CONDITIONS:

1. Quotations should be submitted along with the relevant documents (**self-attested**) i.e. (a) Valid PAN Card (b) GST registration certificate, if applicable (c) Trade license in relevant field (d) Past experience undertaking similar type of work (e) Income Tax Return Acknowledgement.
2. **EARNEST MONEY /BID SECURITY DEPOSIT:-** An amount Rs. 2000/- as E.M.D. is to be deposited by the Bidder along with the tender documents in the form of Demand Draft / Banker’s Cheque from a nationalized bank payable at Kalyani in favour of “**KGEC Block Grant**”. In case of failure to comply the order, the E.M.D. of the successful Bidder will be forfeited. Exemption to furnish Bid Security will be given to the firms and organization as per Government Order.
3. The Bidder shall give the total **composite price (comprehensive price) inclusive of all** taxes, levies & duties, transportations, packing, forwarding and insurance Charges, if any **for Annexure-I**. The rates should be quoted both in figures and words. Request for inclusion of any tax/levy at a later stage will not be entertained.
4. No advance payment can be made. Payment will be made after completion of work.
5. **Quotation shall remain valid upto 31.03.2023**
6. The work may be completed within 3(three) days after receiving the work order.
7. Bills in Triplicate should be presented for payment within 5 days of completion of work
8. The Order No. is to be noted on Bill. Bill is to be accompanied by Copy of the Work Order.
9. Interested bidders may visit the site before submitting quotation.

General Information

1. Quotations are to be submitted as per above given format.
2. Vendors may visit the place before submission of quotation.
3. The Tender documents may be downloaded from the college website www.kgec.edu.in.
4. The sealed quotations are to be submitted /reached to the office of the Principal, Kalyani Government Engineering College by 17.03.2023 up to 12.00 noon.
5. Quotation will be opened on 17.03.2023 at 12.30 p.m. in the Conference Room of the college.
6. The college reserves the right to reject/cancel any/all bid(s)/tender(s) without assigning any reason.



[Principal]
KGEC

Copy forwarded for necessary circulation please –

1. The District Magistrate, Nadia
Krishnanagore, Dist.: Nadia
2. The Sub-Divisional Officer, Kalyani, Nadia
3. The Executive Officer, Kalyani Municipality, Kalyani, Nadia
4. The Registrar, Kalyani Govt. Engineering College, Kalyani, Nadia
5. The Accounts Officer, Kalyani Govt. Engineering College, Kalyani, Nadia
6. Guard File



Principal

Annexure-I

Sl. No.	Item Name with Specification	Quantity
01.	Stage [36' x 40']	1 No.
02.	Barricade or Boundary of fest ground (1 side tin)	(400 ft. Approx.)
03.	Collapsible gate	3 Nos.
04.	Accommodation set	50 Nos.
05.	VIP Chairs	20 Nos.
06.	Plastic Chairs	150 Nos.
07.	Green Room	[40'x15']
08.	Stalls	8 Nos.,.
09.	Sound Console	1 No.
10	Carpet for stage	Full coverage

N.B.: Stage Details: Metal Stage (Open) [43'x36']

FORMAT OF QUOTATION *

Sl. No.	Description of work	Quoted Unit Rate in Rs.	Total Amount	
			In Figures	In Words

Gross Total Cost: Rs.(in figure)

(in words).....

We agree for Pandal and Decoration for inauguration programme as mentioned in Annexure-I for a total contact price of Rs. (amount in figures) (Rs. amount in words) within the period specified in the Invitation for Quotations.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

Signature of Supplier
